

Date: October 30, 1995

Memo to: Board of Trustees

From: Supporting Organization Committee
Leonard W. Smith, Chair

Re: **Supporting Organization Committee Report**

The Supporting Organization Committee of the Council of Michigan Foundations met on October 17, 1995 for the purpose of conducting the annual member's meeting of the supporting organizations - the Michigan AIDS Fund and the Michigan Community Foundations' Youth Project.

The Agenda for the meeting included: receiving and reviewing the annual reports of the supporting organizations, discussion of the annual report to CMF's Board on the status of the supporting organizations, and recommending the members of the supporting organizations' Boards for election by CMF's Board of Trustees -- all as set forth in the resolution adopted by the Executive Committee of the Council of Michigan Foundations on September 27, 1993.

The minutes of the Committee meeting follow this memo.

The Committee recommends the election of the following individuals to the respective Boards of Trustees of the supporting organizations for three year terms.

Michigan AIDS Fund

Barabara J. Getz, Senior Program Officer, The Kresge Foundation,
Glenn F. Kossick, Executive Director, Metro Health Foundation,
Dorothy A. Johnson, President, Council of Michigan Foundations.
Ira Strumwasser, Executive Director, Blue Cross Blue Shield Of Michigan Foundation
David K. Swenson, Vice President, Community Foundation for Greater Flint,
Kate Pew Wolters, Executive Director, Steelcase Foundation

Robert S. Collier, CMF Vice President, will serve as Dorothy Johnson's designee.

Michigan Community Foundations' Youth Project

Rex K. Nelson, Executive Director, the Piston-Palace Foundation,
Diana V. Rodriguez, Director of National Service Programs, Corporation for National
Service.
Diana R. Sieger, President, the Grand Rapids Foundation

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MINUTES OF THE MEETING OF THE
SUPPORTING ORGANIZATION COMMITTEE
OF THE COUNCIL OF MICHIGAN FOUNDATIONS

October 17, 1995

The meeting of the Supporting Organization Committee of the Council of Michigan Foundations was held at the office of the Skillman Foundation in Detroit on Tuesday, October 17, 1995, pursuant to written notice duly given.

The meeting was called to order at 10:40 a.m. by Leonard W. Smith, Chairman. Committee members in attendance, in addition to Mr. Smith, were: Gilbert Hudson, Dorothy A. Johnson, and Jack Hopkins, Maureen H. Smyth, and Laura A. Davis by phone. Others in attendance were: John E. Marshall, Chairman of the Michigan Community Foundation Youth Project, Glenn F. Kossick, Chairman of the Michigan AIDS Fund, and Robert S. Collier, CMF Vice President.

Michigan Community Foundation Youth Project

Mr. Marshall presented the recommendations of the Board of Trustees of the Michigan Community Foundation Youth Project for the reappointment of Trustees, the appointment of a new Trustee and the approval of the Executive Committee for the 1995-96 year.

Upon motion duly made, supported and unanimously carried, it was:

RESOLVED that Rex K. Nelson, Executive Director, the Piston-Palace Foundation, be appointed to the Board of Trustees and that Diana V. Rodriguez Algra and Diana Sieger be reappointed to the Board of Trustees. It was further resolved that the Executive Committee of John E. Marshall, Chairman; Patricia Johnson, Vice Chairman; Peter Thurber, Secretary/Treasurer, Dorothy A. Johnson, President, and David Lindberg, Assistant Secretary/Treasurer be approved.

Mr. Marshall reviewed the Project's progress during the year noting that there is about \$19 million remaining in the W.K. Kellogg Foundation Challenge and that nearly all 83 counties are now served by 64 community foundation and affiliate funds. The assets of the community foundation now exceed \$600 million with grantmaking in excess of \$30 million annually. The 1,200 youth involved in Youth Advisory Committees have now awarded over \$1.3 million in 701 grants from the permanent youth funds established by the W.K. Kellogg Foundation Challenge.

Mr. Marshall commented that technical assistance continues to be important with 21 training sessions serving 933 people in the past year. He added that 32 foundations are involved in the computer project with the newer foundations receiving basic financial

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accounting help in addition to the new software. Mrs. Davis indicated that a highlight of 1996 will be a National Conference in July to share the lessons learned with community foundations and national funders from around the country.

Mr. Collier and Mr. Hopkins reviewed the Branding Project in which the seven large community foundations (Kalamazoo, Southeast Michigan, Flint, Battle Creek, Fremont, Grand Rapids, and Muskegon) are working together to develop a targeted state-wide donor awareness campaign with the help of the Academy for Educational Development in Washington. Mr. Hopkins noted that it was a good example of philanthropic collaboration.

Mr. Smith asked about the Kellogg III grant. In terms of future plans, Mr. Marshall concluded that technical assistance and challenge grants to promote mergers and affiliations between the community foundations would be a priority. It was noted that the Civil Rights Community Partnership Project with the Youth Advisory Committees is going well and that the Summer Leadership Conference was a success. There was discussion about the financial report and Mr. Marshall observed that the fund balance report of the auditors was reflective of the start of the Supporting Organization and not the Project itself.

Upon motion duly made, supported and unanimously carried, it was:

RESOLVED that the Annual Report of the Michigan Community Foundation Youth Project for the past year be accepted.

Mr. Marshall was thanked for coming, and he left the meeting at this point.

Michigan AIDS Fund

Mr. Kossick reviewed the first Annual Report of the Michigan AIDS Fund (MAF), a 12 page, two-color report. There was unanimous approval from the Committee for the Annual Report.

Mr. Kossick noted that the Michigan AIDS Fund is a statewide grantmaker, also providing technical assistance to emerging groups and convening appropriate parties from all sectors for conferences. He discussed that a highlight of the past year was retaining Earl Schipper as the first full time Executive Director.

He commented that with nearly 50 different funders, the MAF is truly of service to philanthropy. Mr. Schipper handles many requests for information from grantmakers and MAF grantees. Grantmaking is being held at a \$600,000 annual level because that is what

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staff and the Board can best handle. Grants for outreach and education are becoming the largest area of funding with 45% of grants awarded. The Board of Trustees also tries to accommodate unfunded service needs and priorities that develop throughout the State.

Mr. Kossick added that MAF is serving both large and small foundations. In this new year MAF plans on doing more with the community foundations and their youth advisory committees.

Mr. Smith asked about the value added in MAF's work. Mr. Kossick responded that the sharing of the expertise of grantmakers and the forging of mergers between non-profit organizations are two examples of the value that MAF brings to CMF and its members. Mr. Smith also commented on the deferred revenue of \$729,556 in the Annual Report and noted that the ending fund balance as of August 31, 1995 is \$855,322 according to CMF's Director of Finance David Lindberg.

Mr. Kossick presented six recommendations for the MAF Board of Trustees: the reappointment of Barbara Getz, Senior Program Officer, Kresge Foundation, Glenn Kossick, Executive Director, Metro Health Foundation, and Ira Strumwasser, Executive Director, Blue Cross Blue Shield of Michigan Foundation, and in addition, the appointments of Dorothy A. Johnson, President of the Council of Michigan Foundations, David Swenson, Vice President of the Community Foundation of Greater Flint, and Kate Pew Wolters, Executive Director, Steelcase Foundation, as new Trustees. Mr. Kossick added that the officers will be elected at MAF's December Board Meeting.

Mr. Smith noted that Kate Pew Wolters and Dorothy Johnson would join Ira Strumwasser as the three CMF Trustees on the Board. Rob Collier would serve as Dorothy Johnson's representative to the MAF Board.

Upon Motion duly made, supported and unanimously carried, it was:

RESOLVED, that the six individuals stated above (Getz, Johnson, Kossick, Strumwasser, Swenson, and Wolters) be presented to the Council of Michigan Foundations Board of Trustees for appointment to the Board of Trustees of the Michigan AIDS Fund.

There being no further business, the meeting was adjourned at 11:40 a.m.