

## CONFERENCE OF MICHIGAN FOUNDATIONS

The Annual Meeting of the Steering Committee of the Conference of Michigan Foundations was held on April 17 at 10:00 in the morning, in the Heritage Room of Kellogg Center, Michigan State University. Present were Leonard White, Gilbert Hudson, John Paynter, Robert Miller, Margaret Riecker, Gail Bouwman, Miles Jaffe, Betty McGuire, Robert Risselade, Barry Driggers, Harwood Rydholm, Ray Kooi, Fred Corwin, Norman DesJardins, Howard Kalleward, Sophia Gorham, Dorothy Johnson, William White, and Susan Cobb, who recorded.

Mr. Leonard White opened the meeting by welcoming new members, Mr. Driggers, Mr. Jaffe, and Mr. Rydholm.

Plans for the survey and directory were reviewed. Progress has been delayed for lack of complete data, but publication is expected in early fall. Ms. Gorham, Mr. Hudson, and Mr. Leonard White will meet with Tom Buckman of the Foundation Center in regard to this publication. Computer print-outs were passed around, showing 329 Michigan foundations' assets and grants for either calendar or fiscal 1972. A letter will be sent to these foundations, (only 97 are listed in the 1975 edition of the Foundation Center Directory,) including a copy of the Foundation Center print-out, asking them to update the information, and submit a short statement of their purpose, area limits, (if any,) and application procedures. Ms. Miller suggested adding non-exempt foundations to the Directory.

This Directory will serve the Conference of Michigan Foundations in cutting down requests not pertinent to the foundations, and in giving foundations a better relationship with the press and legislators, as well as with grantees.

The Survey will include 59 Michigan foundations with assets of \$4 million or over and/or grants of \$250,000 or over. These 59 foundations will give 90% coverage of all grants in Michigan.

Distribution of this dual publication was discussed, and it was the general feeling that all contributors to CMF should receive a free copy, and other copies would be available at \$3 to \$4. Mrs. Miller suggested including a short paragraph on expenditure responsibility in the survey.

Miss McGuire raised the question of the three major foundations contributing the cost of the survey and directory, with no participation by the smaller foundations.

Mr. Risselade gave the Treasurer's report, a copy of which is attached to these minutes. Contributions showed an increase of \$4,800 from ten new organizations. A comparison between this report and the report of last year shows Conference registration fees up, but numbers down, with a 24% increase in Conference expenses.

Mr. Paynter gave the report of the Nominating Committee as follows:

Chairman: Gilbert Hudson  
Vice-Chairman: Howard Kalleward  
Secretary: Sophia Gorham  
Treasurer: Robert Risselade  
Executive Committee: officers duly elected and Leonard White and John Paynter

William White moved for acceptance of the report, Mr. Kooi seconded, and the motion passes unanimously.

Mr. Hudson took the chair for the remainder of the meeting, thanking Leonard White for his work, and promising to convey his thanks and that of others at the luncheon to follow.

Discussion followed on the appointment of the staff for the Conference of Michigan Foundations. It was moved and seconded that Sophia D. Gorham be appointed as Executive Secretary. The motion passed unanimously. Ms. Gorham then explained the arrangement between CMF and Foundation Services, Inc., the company of which she is President.

The Budget for the 1975-76 Conference Year was discussed. It was pointed out that when CMF becomes a non-profit corporation, it will qualify for bulk mailing rates. Ms. Gorham also mentioned that all travel and expenses for conferences are cleared through the executive committee.

Mr. Hudson directed the discussion toward anticipated income, and the memorandum on "Expanding Our Financial Base." It is evident that broadened support is needed. Ways of contacting foundations and banks not represented were discussed. A statement summarizing the purpose, goals, and past and future actions of CMF was suggested for personal approaches. Steering Committee members volunteered to contact those foundations with which they were familiar. Materials for personal contact will be provided shortly. Mr. Risselade suggested de-emphasizing the Annual Conference in these materials, and emphasizing other aspects of CMF.

Returning to the Budget, Mr. Risselade moved that the budget as written be accepted. The motion was seconded and approved.

The resolutions concerning fiscal management (attached) were discussed. Mr. William White moved for their acceptance, Mr. DesJardins seconded, and the motion was carried.

The next order of business was the review of the proposed Bylaws and Articles of Incorporation. Mr. Leonard White answered questions about the necessity to include the fee schedule in the Bylaws, and explained the history of the preparations to incorporate. As mandated at the Second Annual Conference in Ann Arbor, incorporation proceedings will be initiated when the Conference has fifty contributors for two consecutive years. It was anticipated

that there would be fifty contributors before the next Steering Committee meeting. Mr. Des Jardins moved that the Executive Committee be empowered to file for incorporation as soon as the fiftieth contribution is received, without waiting for the Steering Committee meeting. The motion was seconded and carried.

The necessity for legal counsel to review the Articles and Bylaws was discussed, and Mr. Jaffe offered to do this with the Executive Committee. Mr. Jaffe suggested that the membership of the Board section be re-written to include up to 10% of the membership to be persons not otherwise qualified as members. Associate membership was discussed. Mr. Rydholm suggested that an organization might become an associate member by application, payment of a \$10 fee, and approval of the Steering Committee.

Mrs. Miller suggested that Article VIII, Section (e) of the Articles of Incorporation might read "...to such organizations described in Section 501(c)(3) or a public organization described in 509(a)(2 or 3) of the Internal Revenue Code of 1954,..."

Discussion of the 1976 Conference centered around location and date. The Kalamazoo Center Inn prevailed as the favored location, and late February or early March as the time. The Executive Committee will make the final decision, meeting at Kalamazoo on May 28 or 29, as empowered by a vote of the Steering Committee. Length of the Conference was discussed. The consensus of conferees at Troy was for a 1½ day meeting.

Mr. William White mentioned the Conference of State Attorneys General, asking if foundation should be represented. The consensus of opinion was yes, and Mr. White was asked to share the report from the Mott Foundation controller, who is currently attending the Conference.

The meeting was adjourned at 12:43PM.